



HASKELL
CORPORATION

VARIABLE REACH FORKLIFT PERFORMANCE EVALUATION

Name: _____
Print

Prior experience: _____ years

Equipment Manufacturer: _____

Fuel Type: _____

Model: _____

Capacity: _____

| | PASS | FAIL |
|--|-------------|-------------|
| 1. Operator locates manufacturers' equipment and safe operating manual. | _____ | _____ |
| 2. Verifies the load capacity of the machine. | _____ | _____ |
| 3. Inspects machine for any structural defects. | _____ | _____ |
| 4. Checks all fluids and tires. | _____ | _____ |
| 5. Checks all safety equipment (horn, lights, fire extinguisher, back-up alarm etc). | _____ | _____ |
| 6. Checks all ground conditions. | _____ | _____ |
| 7. Starts machine and allows necessary time to warm up and uses seatbelt. | _____ | _____ |
| 8. Demonstrates all vehicle controls. | _____ | _____ |
| 9. Checks all work area conditions, including overhead obstructions and power lines. | _____ | _____ |
| 10. Performs a full head check to look for persons or obstacles prior to moving the forklift. | _____ | _____ |
| 11. Travels safely in machine with and without a load. Demonstrates skill in handling and maneuvering various loads. | _____ | _____ |
| 12. Demonstrates ability to pick up and set down loads while making sure it is within the capacity of the machine. | _____ | _____ |
| 13. Shuts down machine properly, with forks flat on the ground. | _____ | _____ |

The individual above has passed a performance evaluation and written examination on a Rough Terrain Forklift. Haskell Corporation certifies this individual as being competent in the operation of this device. Names and signatures below certify that the above individual has completed and passed the performance evaluation.

Employee: _____
Signature Date: _____

Competent Person: _____
Print Name Signature Date: _____

Supervisor: _____
Print Name Signature Date: _____